

University Council

MINUTES

DECEMBER 4, 2014

1:15 PM

TALENT DEVELOPMENT AND
HUMAN RESOURCES

MEETING CALLED BY	Elizabeth Erickson, Co-Convener
TYPE OF MEETING	Committee Meeting
FACILITATOR	Elizabeth Erickson, Co-Convener
NOTE TAKER	Margaret Canzonetta
ATTENDEES	<p>In attendance: Theresa Beyerle, Matt Bungard, Margaret Canzonetta, Gregory Dieringer, Elizabeth Erickson, Alicja Sochacka, Bill Viau, Martin Wainwright</p> <p>Guest: Michelle Smith</p> <p>Absent with Notice: Mary MacCracken,</p> <p>Absent without Notice: Megan Bodenschatz, Dan Deckler and Jerica Rogers</p>

Agenda topics

MINUTES

DISCUSSION	The minutes of the November 20, 2014 meeting were approved.

SUCCESSION/RETIREMENT PROCESS

	<p>Dr. Erickson distributed an interim report of the Subcommittee on Retirement/Succession Planning. The Committee discussed the contents of the report. It was suggested that a change be made under the first paragraph on recommended procedures to reflect a purpose statement stating goals and objectives to achieve a mission instead of requiring a mission statement. Bill also suggested that under procedures, units state their purpose, needs and how it should be staffed. It was also suggested that units determine which positions (lines) absolutely must be kept.</p> <p>The Committee would like to review the document again at the next meeting.</p>
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SICK LEAVE POLICY

	<p>Matt reported that the subcommittee is still working on a draft document. It should be ready by the end of January. They will be checking with CPAC and SEAC to get their feedback. Bill indicated that they are still looking at the requirements on state legislation on what sick leave can be used for – possibly dependents. The Committee needs to decide how broad we want the policy to be (restrictions, life threatening, etc.).</p>

NEXT MEETING

	<p>Margaret will send around a “doodle” to committee members to determine the Spring schedule.</p>